

CAI CHESAPEAKE REGION CHAPTER
Board of Director's Meeting
December 12, 2018
King's Contrivance Restaurant

The meeting was called to order by Ruth Harlan at 11:18 A.M.

Board members present were Neil Alioto, Maura Hancock, Ruth Harlan, Bill Hasselman, Allen Mott, Gary Saylor, John Taylor and Kerrie Zander. Also in attendance was Camille Cimino. Rod Clark was absent.

Mr. Alioto motioned to accept the agenda, as presented. Mr. Mott seconded. Approved.

Mr. Alioto motioned to approve the November 14, 2018 minutes, as presented. Mr. Mott seconded. Approved.

CED MANAGEMENT AND COMMITTEE REPORTS

Education Committee

- Education: (Bill Hasselman)
- Mr. Hasselman requested reviewing the February Breakfast Seminar first as he might have to leave early. There was concern that the seminar facilitators were not ready to move forward. Mr. Hasselman expressed concern that the first seminar would not start out the 2019 season on a strong note. Mr. Hasselman will approach the facilitators for the March Seminar and see if they are able to flip with the February seminar to allow us more time to work on February Seminar speakers. In the meantime, Mr. Mott will contact Woody Powell and see if he would be able to present his seminar on Stress and Avoiding Burnout. Mr. Mott and Mr. Hasselman will report back to Ms. Cimino and the Board by this Friday.
- Mr. Alioto requested to sit on both the Education and EXPO Committees for 2019. The Board approved.
- The Board discussed limiting the number of committee members on the Expo Committee and decided to wait and see how many sign up to be on the 2019 Committee meeting before making any future decisions.
- The Board discussed not having Board Members be the Chair of Committees.
- Ms. Zander motioned to approve the Board Evaluation Form provided by Ruth and have it included in the Board Orientation packet for the new Board members. Mr. Saylor seconded. Approved.

Office Update

- Ms. Harlan will continue to make weekly visits to Herrmann Drive and give the Board updates on the build out.
- Mr. Mott motioned that we stay with Centric for the copier machine. Ms. Zander seconded. Approved.
- **EXPO** - (Kerrie Zander)

- Ms. Zander was not pleased with the food at the Wrap party.
- The Board discussed where to place the LAC presentation in the Expo agenda going forward.
- Ms. Cimino indicated that attendance was down from the 2017 expo. The General Session topic and the speakers definitely impact attendance. There was discussion to look at the D.C. Chapter calendar and changing up dates for events for 2020.
- Evaluations mentioned that the expo should start later in the morning. The committee does not concur.
- Mr. Saylor approved the letter approved by the Expo Committee Chairs for those Business Partners that were late in setting up their booth display by 8am. Mr. Alioto seconded. Approved.
- Ms. Harlan would like for the 40th anniversary this year to be well advertised.
- Mr. Mott motioned to create a sub-committee to review the nominating process and come back to the board with their suggestions. Mr. Hasselman seconded and accepted co-chair with Mr. Mott.

LAC (Legislative Action Committee) – John Taylor

- Mr. Alioto motioned that the Chapter present Senator Kelley with plaque and letter commending her for her help in championing CAI. Mr. Saylor seconded. Approved.
- Presentation of letter and plaque will be presented at the May Breakfast Seminar.

TLC Contract

- Mr. Alioto motioned to approve the contract with TLG as proposed. Mr. Mott seconded. Approved.

Mr. Alioto motioned to adjourn the meeting at 2:00 p.m. Mr. Mott seconded. Approved.

Respectfully submitted by:

Maura C. Hancock
Maura C. Hancock, Board Secretary

January 10, 2019
Date