

**Chesapeake Region Chapter
Board of Director's Minutes
Wednesday, October 6, 2021
2:00 pm
Conference Call/Zoom Meeting**

Attendance: Gail Windisch, President
Susan Rapaport, President-Elect
B.K. Swartwood, Vice-President
Vicki Eaton, Treasurer
James Anderson, Secretary
Rebecca Clemson-Petrik, Director
Cindy McKoin, Director
Kelly Rae, Director

Absent: Rod Clark, Director

Chapter Staff: Stephen McConoughey, Chapter Executive Director
Angela Marsh, Marketing and Events Manager

Call to Order:

The meeting was called to order by Ms. Windisch at 2:07 pm.

Expo Update:

- The Board reviewed the updated Tuesday, October 19, 2021, Annual Symposium & Expo schedule and approved it by consensus.

Annual Gala Update:

- Ms. Eaton motioned to approve the Social Committee recommendation to push the Annual Gala from 2021 to 2022 based on the safety of our members. The Chapter would push \$2,500 of the Savage Mill deposit to the 2022 Gala and would accept the loss of \$750. Ms. McKoin seconded.
VOTE: (8-0-0). Motion Passed.
- In lieu of an Annual Gala, the Chapter will still host a virtual Annual Meeting on Friday, December 10th. Mr. McConoughey is tasked with putting together an outline of the Annual Meeting for the October 20th Board meeting.

2021 Chapter Awards

Ms. Eaton motioned that the Chapter give away 2 *Recruiter of the Year* awards in 2021 plus any ties and forego giving out any other awards that were previously discussed for this year. Ms. Rapaport seconded.
VOTE: (8-0-0). Motion Passed.

Diamond Sponsorships

- The Board agreed by consensus that the Chapter send a notice to the Diamond Sponsors that for their \$500 sponsorship credit towards the Annual Gala they can:
 - Receive a \$500 refund
 - Push the \$500 towards a 2022 Annual Gala sponsorship.

- Donate the \$500 to the Chapter.

Upcoming Timeline

- All members who submitted a call for nomination for the 2022 Board of Directors will be notified by phone and email of the election results before Thanksgiving.
- A Board training will be held in late November or early December.
- The Chapter Annual Meeting will be held on Friday, December 10th at 2:00 pm via zoom.
- The December Board meeting will be held on Wednesday, December 15th.

Adjournment:

The meeting was adjourned at 2:53 pm.

Next meeting: The next Board meeting will be on Wednesday, October 20, 2021, at 9:30 am.