

**Chesapeake Region Chapter
Board of Director's Minutes
Wednesday, September 23, 2022
9:00 am
Zoom Conference Call**

Attendance: Susan Rapaport, President
Rebecca Clemson-Petrik, President-Elect
James Anderson, Vice-President
Gail Windisch, Secretary
Vicki Eaton, Treasurer
Cindy McKoin, Director
Steve Randol, Director
Kelly Rae, Director
Gary Saylor, Director

Chapter Staff: Richard Coppage, Executive Director
Angela Marsh, Marketing and Events Manager

Call to Order

The meeting was called to order by Ms. Rapaport at 9:01 am.

New Business

- **Board Leadership Development Workshop in November**
 - Ms. Rapaport **motioned** to not hold the Board Leadership Development Workshop Course on November 4th and 5th. Mr. Saylor seconded. VOTE: (9-0-0). Motion passed.
- **Glue-up contact size**
 - Mr. Rapaport **motioned** to increase the number of contacts in Glue-up by 500 at a cost of \$250 to the Chapter. Ms. Eaton seconded. VOTE: (9-0-0). Motion passed.
- **2022 CED Retreat**
 - The Board voted unanimously to not send the Chapter Executive Director to the CED retreat this year due to the timing of the retreat and close proximity to our planned events and also since Mr. Coppage is still training and new with the Chapter.
- **Annual Gala Budget**
 - Ms. Eaton **motioned** to approve the Annual Gala budget. Mr. Anderson seconded. VOTE: (9-0-0). Motion passed.
- **Legislative Committee**
 - Ms. Eaton **motioned** to approve the following topics to submit to the MDLAC as candidates for legislative priority during the 2023 General Assembly session:
 1. Clarify the law on the use of virtual meetings of associations.
 2. Make provisions for the association board approval of solar power for owners, and solar projects in common elements or limited common elements.

3. Address the authority of a board to address repair/replacement of aging infrastructure components of the community association. Included is the high cost of long-life items such as sewer and water.
4. Address the ability for community boards to amend documents to allow board approval to levy fines for violators of covenants and bylaws.

Ms. Clemson-Petrik seconded. VOTE: (9-0-0). Motion passed.

- **Newsletter Committee**

- Ms. McKoin **motioned** to approve the sponsored content guidelines and cost from the newsletter committee. Mr. Saylor seconded. VOTE: (9-0-0). Motion passed.
- Ms. Clemson-Petrik **motioned** to table the approval of the 2023 newsletter/magazine advertising pricing until the October meeting or until they see estimated pricing from the designers for changing the newsletter to a magazine. Ms. Eaton seconded. VOTE: (9-0-0). Motion passed.

- **Business Partner Advisory Committee**

- Ms. Rapaport motioned to approve the following 2023 sponsorship pricing:
 - Diamond = \$5,500
 - Platinum = \$3,850
 - Gold = \$2,970
 - Breakfast Seminar = \$1,950 with 5 additional one-time hallway tables sold at \$700 each (per event)

Mr. Saylor seconded. VOTE: (9-0-0). Motion passed.

- Mr. Anderson **motioned** to approve to remove virtual breakout rooms as a breakfast seminar sponsorship benefit. Mr. Saylor seconded. (9-0-0). Motion passed.
- Ms. McKoin **motioned** to approve that Breakfast seminar sponsors receive 3 booth representative tickets as well as 2 tickets to give out for managers to attend. Ms. Eaton registered. VOTE: (9-0-0). Motion passed.

- **Communications Committee**

- Mr. Saylor **motioned** to approve that the communications committee pursue trying out testimonial Tuesday for three months starting in either November or December. Mr. Randol seconded. VOTE: (9-0-0). Motion passed.

- **Education Committee**

- Ms. Eaton **motioned** for the following 2023 Breakfast Seminar attendee pricing:
 - Member Homeowners - \$40
 - Non-member Homeowners - \$55
 - Member Managers - \$50
 - Non-member Managers - \$65
 - Member Business Partners - \$80
 - Non-member Business Partners - \$95

Mr. Anderson seconded. VOTE: (9-0-0). Motion passed.

- **Golf Committee**

- Ms. Clemson- Petrik **motioned** to approve the 2023 Golf Outing date of Monday, August 14th at Norbeck Country Club. Mr. Anderson seconded. VOTE: (9-0-0). Motion passed.

- **Update from Nominating Committee**
 - Mr. Coppage noted that we have four managers and four business partners that have submitted applications for the 2023 Board of Directors.
- **Keystone Chapter Retreat**
 - Ms. Clemson-Petrik **motioned** to ratify the Board's email vote to allow our Chapter members attend the retreat at the Keystone Chapter's membership cost. Mr. Randol seconded. VOTE: (9-0-0). Motion passed.
- **Chapter Directory**
 - Ms. Eaton **motioned** that if a business partner member requests a Chapter directory other than homeowner members in a print PDF copy that staff will send it. Ms. Rae seconded. VOTE: (9-0-0). Motion passed.
- **Other**
 - Ms. Rapaport will bring the idea from Ms. Windisch to hold higher level classes for our seasoned managers in 2023.

Approval of Minutes

- Tabled until October 5th meeting.

Treasurer's Report

- Tabled until October 5th meeting.

Strategic Planning Report

- Tabled until October 5th meeting.

CED Management Report

- Tabled until October 5th meeting.

Old Business

- Tabled until October 5th meeting.

Adjournment:

Mr. Clemson-Petrik **motioned** to adjourn the meeting at 10:28 am. Mr. Anderson seconded. VOTE: (9-0-0). Motion Passed.

Next meeting: The next Board meeting will be held on Wednesday, October 5th at 9:00 am via zoom conference call.